

Mayor Kilpatrick called the Agenda Meeting to order at 7:30 PM followed by a salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Monday, November 9, 2020 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Mayor Victoria Kilpatrick
Councilpersons Conti(telephone), Dalina(telephone),
Enriquez(telephone), Maher(telephone), Novak, Roberts.

Absent: None

Others Present: Daniel Frankel, Business Administrator (telephone)
Denise Biancamano, C.F.O./Treasurer (telephone)
Jessica Morelos, Municipal Clerk
Michael DuPont, Borough Attorney (telephone)
Jay Cornell, P.E., Borough Engineer (telephone)
Nicole Waranowicz, Assistant Municipal Clerk

Others Absent: None

- **OLD BUSINESS: NONE**

COMMUNICATIONS & COMMITTEE REPORTS

➤ **ADMINISTRATIVE & FINANCE – Councilwoman Roberts**

A) **Minutes & Departmental Reports: NONE**

B) Application to amend Raffle Licenses filed by:

- 1) **Sayreville Little League**, changing Raffle date from June 13, 2020 to December 14, 2020 (RL: 2329A).
- 2) **HSA Our Lady of Victories**, changing Raffle date from December 20, 2020 to December 21, 2020 (RL: 2350A).

-B1-2 Approved.

C) Discussion on Capital Budget.

- Ordinance.

D) Committee Reports:

- 1) She stated that she received a suggestion to have an Open Air Christmas Market somewhere in town to help the businesses that are hurting.
Mayor stated that it's a great idea but is something that they should think about for the future.
- 2) Questioned if we can relax the restrictions pertaining to businesses in town.
Mayor responded that we can't due to the fact that the executive orders pertain to the entire state.

➤ **PLANNING & ZONING – Councilman Dalina**

A) **Minutes & Departmental Reports: NONE**

B) **Notice to Adjacent Community/Property Owner -**

- 1) Notice of Public Hearing **held before the Woodbridge Planning Board** on November 4, 2020 for the purpose of obtaining public Comment relative to a proposed amendment to the Township

Master Plan.

- Receive & file.

C) Committee Reports:

- 1) On October 28th the CARES Act presentation was held for small businesses and a few attended.

PUBLIC SAFETY – Councilman Conti

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Board of Health Minutes of October 1, 2020.

- Seconded by Councilwoman Novak.

B) Committee Reports:

- 1) Progress.

➤ **RECREATION – Councilman Enriquez**

A) **Minutes & Departmental Reports: NONE**

B) Committee Reports:

- 1) Thanked the Recreation Dept., Police Dept., Fire Dept. and EMS for making the Trick or Trunk a successful event.
- 2) Recommended to name the Soccer Complex after Jerry Ust.
No objections.

➤ **WATER & SEWER/ENVIRONMENTAL – Councilwoman Maher**

A) **Minutes & Departmental Reports: NONE**

B) Committee Reports:

- 1) The “Welcome to Sayreville” sign in front of Wawa was redone.
- 2) Commented about Kennedy Park
- 3) Congratulated the 8U and 14U Riverdogs for winning the championship.
- 4) Request for Community Garden.

➤ **PUBLIC WORKS – Council President Novak**

A) **Minutes & Departmental Reports: NONE**

B) Committee Reports:

- 1) Progress

➤ **MAYOR – Victoria Kilpatrick**

- 1) Thanked everyone for their support regarding the loss of her grandmother.

BUSINESS ADMINISTRATOR – Daniel E. Frankel

- Admin. & Finance

- 1) Review and approval of 2021 Council Meeting Schedule.

Business Administrator Frankel stated that consultation with the Clerk and CFO that on January 1st would be a swearing in meeting. He stated that January 4th would be the Agenda and Reorganization meeting and then our regular schedule will resume on January 25th.

- Approved.

- 2) Resolution urging the New Jersey Board of Public Utilities to order a reduction in service charges for Optimum/Altice, USA cable services for the residents due to their failure to provide adequate and proper service.

- Resolution.

- 3) Authorization to establish procedures and public comment for remote Borough Council Meetings.

- Resolution.

- 4) Authorization to enter into a Cooperative Pricing Agreement with the Township of Woodbridge.

- Resolution.

- Planning & Zoning

- 1) Authorization to amend Chapter XXXV, "Affordable Housing," Subsection 35-23, "Affordable Housing Mandatory Set-Aside.

- Ordinance.

- 2) Authorization to extend the outdoor seating for businesses until March 31, 2021.

- Resolution.

- Public Safety

- 1) Authorization to remove a handicapped parking space at 29 Hart Street which is no longer needed.

- Ordinance.

- 2) Authorizing the submission of a strategic plan for the Sayreville Municipal Alliance grant Fiscal Year 2022 and acknowledging the terms and conditions for administering the grant.

- Resolution.

- 3) Authorization to appoint Mark Zambrzycki to Police Lieutenant and Louis Becker to Police Sergeant in the Police Department effective December 1, 2020.

- Approved.

- 4) Authorization to appoint School Traffic Guards for the period of November 17, 2020 through August 31, 2021.

- Approved.

- Public Works

- 1) Authorization to appoint Todd Witt as Laborer I in the Dept. of Public Works effective January 4, 2021.

- Resolution.

- Recreation

- Water & Sewer

- 1) Authorization to purchase one Ford Ranger from United Ford through ESCNJ Co-op Contract 20/21-91 in an amount not to exceed \$31,000.00.

- Resolution.

- 2) Authorization to amend Chapter XIV "Water and Sewer" of the Revised General Ordinances to allow customers of the Sayreville Water Department to participate in a sampling program and will be credited the amount of \$15.00 for each sampling event.

- Ordinance.

➤ **C.F.O. - Denise Biancamano**

- 1) Budget Transfer Resolution.

- Resolution.

➤ **BOROUGH ENGINEER - Jay Cornell - NONE**

➤ **BOROUGH ATTORNEY - Michael DuPont - NONE**

- **EXECUTIVE SESSION (None)**

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| NOVEMBER 9, 2020 AGENDA MEETING | |
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- PUBLIC PORTION

Mayor Kilpatrick opened the meeting up to the public for any and all questions or comments.

There were no comments.

Mayor Kilpatrick called for a Motion. **Council President Novak made a motion to close the Public Portion. Seconded by Councilwoman Roberts.**

Roll Call: Voice Vote, all Ayes.

➤ **ADJOURNMENT**

No further business. **Council President Novak made a motion to adjourn the Agenda Session. Motion was seconded by Councilwoman Roberts.**

Roll Call: Voice Vote, all Ayes.

Time: 8:31 P.M.

Respectfully Submitted,

Jessica Morelos, RMC
Municipal Clerk

Date Approved: _____